



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

PAT MCCRORY  
GOVERNOR

ANTHONY J. TATA  
SECRETARY

July 20, 2014

NCDOT Contractors and Small Business Owners: DBEs/WBEs/MBEs/SBEs/HUBs

As the Director of the North Carolina Department of Transportation Office of Equal Opportunity and Workforce Services, I am pleased to invite you and your employees to participate in the 2014 NCDOT Small Business Development and Capacity Enhancement Program. This comprehensive training program has been developed in partnership with North Carolina State University, and offers free high-level business training to NCDOT small and disadvantaged business firms and/or those who want to be certified in our DBE Program.

In order to meet the technical and educational needs of NCDOT contractors and small business owners, NCDOT-NCSU training programs now start with individual business assessments to help firms evaluate and understand their current business capacity. Based on this understanding, companies then select the most appropriate NCDOT-NCSU training courses, and instructors can focus on training topics that are most beneficial to participants. If you want to improve your business skills, learn effective methods for managing your construction company, and enhance your overall profitability on NCDOT contracts, then we look forward to having you and your employees participate in the program!

Please review the enclosed survey and training schedule. Please complete and return the preliminary survey along with your registration information to Ms. Nellie Yang Maurer at 104 Fayetteville Street, Raleigh, NC 27601 or email her at [nymaurer@ncdot.gov](mailto:nymaurer@ncdot.gov). If you have not already completed the full-day NCDOT-NCSU business assessment, then please register for the Business Assessment workshop on August 27, 2014. If your firm has already participated in and completed the full-day business assessment workshop, then select and register for any courses listed in the attached training schedule. The Office of Equal Opportunity and Workforce Services is committed to supporting small and disadvantaged firms by providing educational and technical resources necessary for those firms to reach their full business potential and achieve success.

I look forward to meeting and working with you throughout this process as we move forward with providing this "Gold Standard" training series for our small and disadvantaged businesses in North Carolina.

Sincerely,

J. Trent Rawley, Director  
Office of Equal Opportunity and Workforce Services  
North Carolina Department of Transportation

**MAILING ADDRESS:**  
NC DEPARTMENT OF TRANSPORTATION  
OFFICE OF EQUAL OPPORTUNITY AND  
WORKFORCE SERVICES (EOWS)  
1511 MAIL SERVICE CENTER  
RALEIGH, NC 27699-1511

TELEPHONE: 919-508-1808  
1<sup>ST</sup> FLOOR FAX: 919-508-1818  
2<sup>ND</sup> FLOOR FAX: 919-508-1814  
WEBSITE: [WWW.NCDOT.GOV](http://WWW.NCDOT.GOV)

**LOCATION:**  
RANEY BUILDING  
TRANSPORTATION TECHNOLOGY CENTER  
104 FAYETTEVILLE STREET  
RALEIGH, NC